

PARTNER(/EN/CONTE

HFU(/EN/CONTENT/H

CBPF

CLUSTER

> HFU(/en/content/hfu) > Extracts(/en/content/extracts) > OCHA Assurance Dashboard

## OCHA Assurance Dashboard

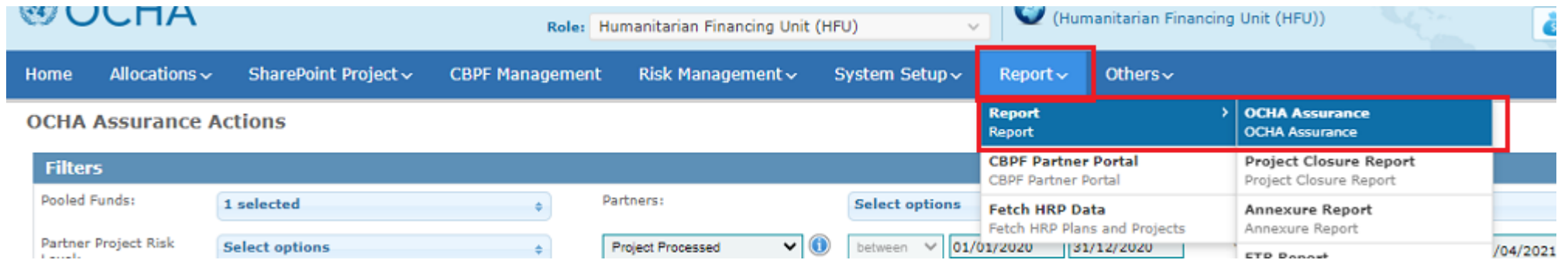
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- I. **What is the OCHA Assurance Dashboard and how to access it? (#purpose)**
- II. **How to apply filters to the OCHA Assurance Report? (#filters)**
- III. **How to read and interpret the data? (#read\_interpret) (#filters)**
  - 1. Main information about the table (#main\_info)
  - 2. OCHA Assurance processes (#processes)
    - i. Grants (#grant)
    - ii. Audit (#audit)
    - iii. Report (#ifr)s
    - iv. Monitoring (#monitoring)
    - v. Financial Spot-check (#fsc)
- IV. **How to extract the data as an Excel sheet (#export\_excel) (#filters)**

**I) What is the OCHA Assurance Dashboard and how to access it?**

**Purpose:** The OCHA Assurance dashboard allows authorized users to generate an OCHA Assurance Actions report, which provides a consolidated data output from pooled funds based on the different filters applied on GMS.


**Navigation:** Report > Report > OCHA Assurance



You can also access the OCHA Assurance report through the Quick Access .

Fund Name: South Sudan ▼

Role: Humanitarian Financing Unit (HFU) ▼

 **South Sudan**  
(Humanitarian Financing Unit (HFU))

Welcome: gms-support@un.org

FUND HOME LOGOUT

PF Management Risk Management ▼ System Setup ▼ Report ▼ Others ▼
☰

Partners: Select options ▼

Project Processed ▼ i between 01/01/2020 31/12/2020


i Using this filter, you will see information for projects that have either Started, Implemented or completed Final Closure based on the date(s) selected


Project Status:


Generate Report as of:


OrgType	Details
	<b>Total</b> <span style="font-size: 0.8em;">i</span>
	<b>NGO</b> <span style="font-size: 0.8em;">i</span>
	<b>UN</b> <span style="font-size: 0.8em;">i</span>
	<b>Red Cross / Crescent</b> <span style="font-size: 0.8em;">i</span>
<b>NGO</b>	<b>Total Audits Required</b> <span style="font-size: 0.8em;">i</span>
<b>NGO</b>	<b>Completed Audits</b> <span style="font-size: 0.8em;">i</span>


Quick Access X


  
\$ Fund Overview


  
Audit Overview


  
Bulk Project Print


  
CBPF Milestone


  
Disbursement Overview


  
FTR Overview


  
Fund Overview

  
Monitoring Overview

  
OCHA Assurance

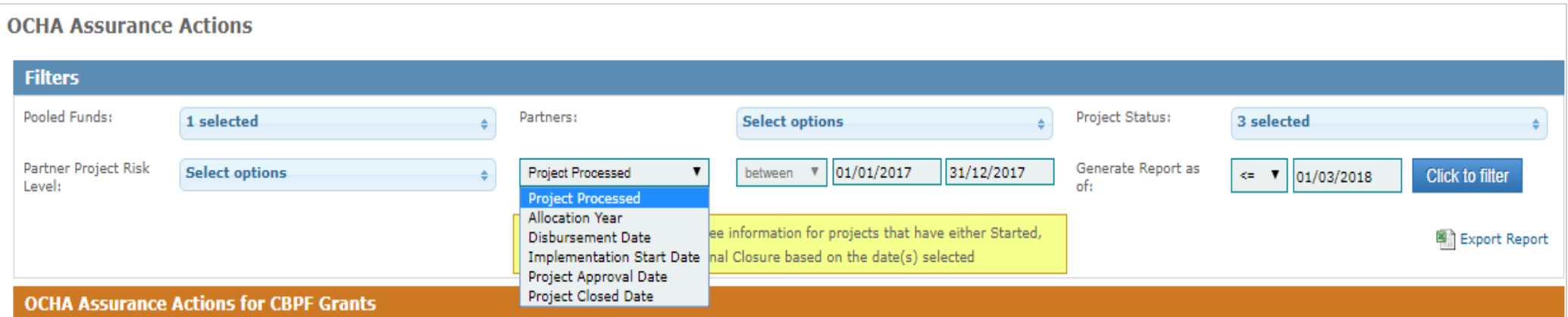
  
Process Monitor

  
Report Overview

  
Revision Overview

## II) How to apply filters to the OCHA Assurance report\_

In order to find the most relevant information to their search, users can apply filters to the OCHA Assurance report. You can find below a description on each of the filters available in this module.



**OCHA Assurance Actions**

**Filters**

Pooled Funds: **1 selected** Partners: **Select options** Project Status: **3 selected**

Partner Project Risk Level: **Select options**

Project Status: **Project Processed** (dropdown menu open showing: Project Processed, Allocation Year, Disbursement Date, Implementation Start Date, Project Approval Date, Project Closed Date)

between 01/01/2017 31/12/2017

Generate Report as of: **<=** 01/03/2018 **Click to filter**

**OCHA Assurance Actions for CBPF Grants**

See information for projects that have either Started, or Final Closure based on the date(s) selected

[Export Report](#)


### Filters Field Descriptions:

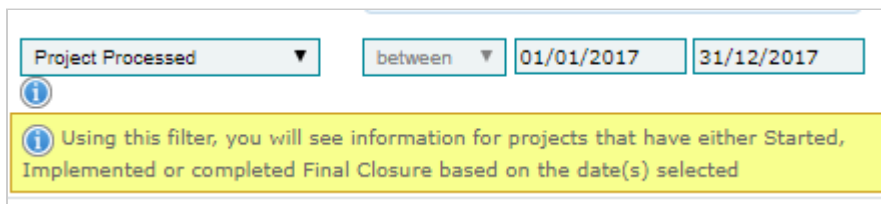
- **Pooled Funds** (drop down menu): Lists all the available pooled funds. By default, the fund name which the user is currently accessing in GMS will be taken as the selected pooled fund.
- **Partners** (drop down menu): List of all the partners enrolled in the Pooled funds selected.
- **Project Status** (drop down menu): Lists the project statuses (Under Approval, Under Implementations, Under closure, and Closed). By default, it will select the last

CBPF GRANT MANAGEMENT SYSTEM (GMS)

three Project Statuses.

- **Partner Project Risk Level** (drop down menu): List of all the Risks available (Low, Medium, High and Ineligible).
- **Project Processed** (drop down menu): Lists all the filters available for the date of projects (by default, the Project Processed will be selected):
  - Project Processed: Includes projects started, completed (reached project closure), ongoing or both started and completed during the given dates.
  - Allocation Year: Displays information on projects for the selected Allocation Year(s) (Note: project from one allocation year with actual start date or approval date from the next calendar year would be included here).
  - Disbursement Date: Displays data for projects, which disbursement has been processed during the given dates.
  - Implementation Start Date: Enables to filter projects based on project implementation date (i.e. Actual Start Date of the project).
  - Project Approval Date: Enables to filter projects based on project the project approval date (i.e. EO signature Date of the projects).
  - Project Closed Date: Enables to filter projects based on the project closure date.

**\*Please Note**, you can find a brief description of this filter when hovering over the information icon .



- **Generate report as of** (drop down menu & date box): Select the option (<= 'Less than or equal to', >= 'Greater than or equal to') and enter the date frame for which you would like to retrieve the data.

**Note:** The data will be filtered with respect to all the options selected in the filters, as per given date provided in 'Generate report as of'.

CBPF GRANT MANAGEMENT SYSTEM (GMS)

After applying filters, click on **[Click to filter]** to generate the OCHA Assurance Actions report.

**OCHA Assurance Actions**

**Filters**

Pooled Funds: 1 selected

Partner Project Risk Level: Select options


Partners: Select options

Project Processed ? between 01/01/2020 31/12/2020

? Using this filter, you will see information for projects that have either Started, Implemented or completed Final Closure based on the date(s) selected

Project Status: 3 selected

Generate Report as of: <= 09/04/2021 Click to filter

 Export Report

**OCHA Assurance Actions for CBPF Grants**

			South Sudan		
Process	OrgType	Details	Number Of Projects	Value Of Projects	Percentage

**III) How to read and interpret the data**

**OCHA ASSURANCE MAIN INFORMATION AND FEATURES**

The OCHA Assurance table is composed of 6 columns, providing information on the five project's processes. Described below are the information and features provided in the different columns.

## CBPF GRANT MANAGEMENT SYSTEM (GMS)

To learn more about each process, we provide [HERE\(#processes\)](#), an in-depth description of all information provided per process.

OCHA Assurance Actions for CBPF Grants					
			South Sudan		
Process	OrgType	Details	Number Of Projects	Value Of Projects	Percentage
Grant		Total ⓘ	90	\$49.41M	100
		NGO ⓘ	84	\$40.31M	93
		UN ⓘ	6	\$9.10M	7
		Red Cross / Crescent ⓘ			
Audit	NGO	Total Audits Required ⓘ			
	NGO	Completed Audits ⓘ			
	NGO	Ongoing ⓘ			
	NGO	Audit to be initiated ⓘ			
	NGO	Overdue ⓘ			
	Red Cross / Crescent	Total Audits Required ⓘ			

### Columns Descriptions:

- **Process:** Displays the 8 processes used for OCHA Assurance (which are as follows: Grant – Audit - Interim Financial Report - Final Financial Report - Progress Narrative Report - Final Narrative Report - Monitoring - Financial Sport Check).
- **OrgType:** Displays for which organization type the 'Process' information is shown (UN, NGO, Red Cross/Crescent).
- **Details:** Displays detailed description for each of the 'OrgType/Process' breakdowns,
- **Number of Projects:** Displays the total count of projects based on the filters selected and included in the fields Process/OrgType/Details.
- **Value of Projects:** Displays Budgetary values for the total 'Number of Projects' shown in previous column. Budgetary values have been converted to show amount in \$ millions for easier reference.
- **Percentage:** Percentage value is calculated based on the value displayed in 'Number of projects'. Considering the first row in each instance as the target 100%.

## CBPF GRANT MANAGEMENT SYSTEM (GMS)

### **Additional Features:**

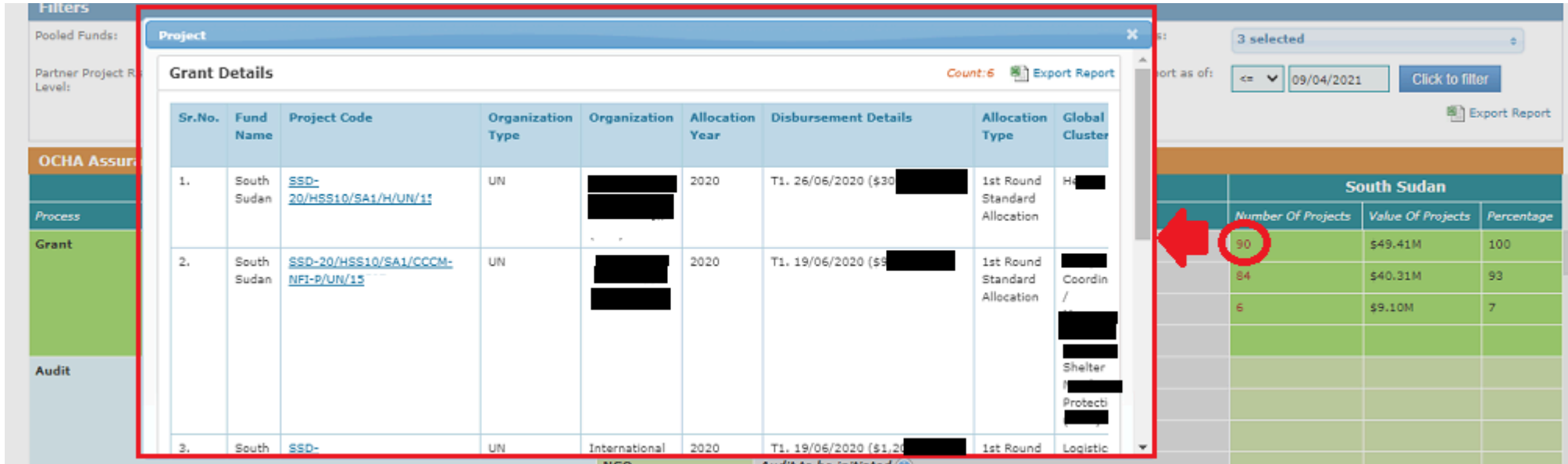
- Hover over the information icon for a more detailed definition of the process displayed in each line.



- Values in red are hyperlinks. If you click on the figure, a pop-up window will be displayed, providing additional details with respect to the figure you clicked on.



CBPF GRANT MANAGEMENT SYSTEM (GMS)



The screenshot displays the 'Project' window in the GMS system. The 'Grant Details' table lists the following information:

Sr.No.	Fund Name	Project Code	Organization Type	Organization	Allocation Year	Disbursement Details	Allocation Type	Global Cluster
1.	South Sudan	<a href="#">SSD-20/HSS10/SA1/H/UN/11</a>	UN	[Redacted]	2020	T1. 26/06/2020 (\$30 [Redacted])	1st Round Standard Allocation	H4 [Redacted]
2.	South Sudan	<a href="#">SSD-20/HSS10/SA1/CCCM-NFI-P/UN/15</a>	UN	[Redacted]	2020	T1. 19/06/2020 (\$5 [Redacted])	1st Round Standard Allocation	Coordin / [Redacted]
3.	South	<a href="#">SSD-</a>	UN	International	2020	T1. 19/06/2020 (\$1,20 [Redacted])	1st Round	Logistic

To the right, a summary table for 'South Sudan' is shown with the following data:

	Number Of Projects	Value Of Projects	Percentage
	90	\$49.41M	100
	84	\$40.31M	93
	6	\$9.10M	7

A red arrow points to the value '90' in the first row of the summary table.

**OCHA ASSURANCE PROCESSES**

The data is structured in 8 sections:

1. [Grant\(#grant\)](#).
2. [Audit\(#audit\)](#).
3. [Interim Financial Reports\(#ifr\)](#).
4. [Final Financial Reports\(#ffr\)](#).
5. [Progress Narrative Reports\(#pnr\)](#).
6. [Final Narrative Reports\(#fnr\)](#).

CBPF GRANT MANAGEMENT SYSTEM (GMS)

- 7. [Monitoring\(#monitoring\)](#),
- 8. [Financial Spot check\(#fsc\)](#).

**1. Grant**

The 'Grant' data shown is purely based on the filters selected at the top. This means that the 'Total Number Projects' is the total of projects selected for the above displayed Pooled Fund, for the filters selected at the top. This applies for the 'Values of Projects' and 'Percentage' fields.

OCHA Assurance Actions for CBPF Grants					
			[Redacted]		
Process	OrgType	Details	Number Of Projects	Value Of Projects	Percentage
Grant		Total ⓘ	407	\$638.28M	100
		NGO ⓘ	333	\$372.97M	82
		UN ⓘ	65	\$254.17M	16
		Red Cross / Crescent ⓘ	9	\$11.13M	2

**Note:** The 'total' includes 'UN', 'NGO' and 'Red Cross' projects. 'NGO' includes both national and international NGOs.

***Example with the screenshot above***

- Total projects in the Pooled Fund (with respect to the filters applied) are 407 with a total budget of \$638.28 M.
- Of these 407 projects, 65 are UN projects of budget value \$254.17M, 333 NGO projects of budget value \$372.97 M and 9 are Red Cross/Red Crescent Society projects of budget value \$11.13M.

**2. Audit**

Audit indicator displays the total number of projects for which audit has been required, started, completed, is ongoing or overdue. The audit data is displayed in a breakdown between NGOs and Red Cross/Red Crescent Societies. UN Agency data is not displayed as audits are not conducted for UN Agencies.

CBPF GRANT MANAGEMENT SYSTEM (GMS)

OCHA Assurance Actions for CBPF Grants					
Process	OrgType	Details	Number Of Projects	Value Of Projects	Percentage
Audit	NGO	Total Audits Required ⓘ	260	\$287.14M	78
	NGO	Completed Audits ⓘ	114	\$115.95M	44
	NGO	Ongoing ⓘ	137	\$156.59M	53
	NGO	Audit to be initiated ⓘ	9	\$14.60M	3
	NGO	Overdue ⓘ	146	\$171.19M	56
	Red Cross / Crescent	Total Audits Required ⓘ	6	\$7.36M	67
	Red Cross / Crescent	Completed Audits ⓘ	3	\$3.37M	50
	Red Cross / Crescent	Ongoing ⓘ	3	\$3.99M	50
	Red Cross / Crescent	Audit to be initiated ⓘ			
	Red Cross / Crescent	Overdue ⓘ	3	\$3.99M	50

**Field Descriptions:**

- **Total Audits Required:** Total number of projects due for Audit (end date plus 7 months) compared with "Generate reports as of" filter. This should include the ongoing Audit, Audit to be started, and Audit completed.
- **Completed Audits:** Total number of projects audited as of the date set on the filters above.
- **Ongoing:** Total of projects under Audit process (within 7 months of the end date) as of date set in filters above.
- **Audit to be initiated:** Audit to be started by the Audit company, for all projects as of the date set on the filters above.
- **Overdue:** Total number of projects where the audit is yet to be finalized or that has been approved after the end date has passed (end date plus 7 months), as of the date set on the filters above.

**Note:** Upon clicking on the highlighted red value in the 'Completed Audits' field, the breakdown will highlight Audits completed and approved by CBPF Finance.

CBPF GRANT MANAGEMENT SYSTEM (GMS)

**Example with the screenshot above (FOR NGOs, in the red square).**

- Total of NGO projects due for audits in the Pooled Fund (with respect to the filters applied) are 260, for a total value of US\$287.14M.
- Of these 260 required audits, 114 are already completed, 137 are ongoing, 9 still remains to be started.

Of these 260 required audits, 146 were or are overdue.

**3. Interim Financial Reports\_**

OCHA Assurance Actions for CBPF Grants			Yemen		
Process	OrgType	Details	Number Of Projects	Value Of Projects	Percentage
Interim Financial Reports	NGO	Report due ⓘ	212	\$240.88M	100
	NGO	Report submitted ⓘ	212	\$240.88M	100
	NGO	Report approved ⓘ	208	\$237.15M	98
	NGO	Report overdue ⓘ			
	UN	Report due ⓘ	77	\$231.78M	100
	UN	Report submitted ⓘ	69	\$217.78M	90
	UN	Report approved ⓘ	67	\$186.60M	87
	UN	Report overdue ⓘ	8	\$28.85M	10
	Red Cross / Crescent	Report due ⓘ	3	\$3.97M	100
	Red Cross / Crescent	Report submitted ⓘ	3	\$3.97M	100

**Field Descriptions:**

CBPF GRANT MANAGEMENT SYSTEM (GMS)

- **Report due:** Total # of projects for which mandatory Interim Financial Reports due as per the project timeline, as of the date set in the filters above.
- **Report submitted:** Total # of projects for which mandatory Interim Financial Reports are submitted as per the project timeline, as of the date of the filters set above.
- **Reports approved:** Total # of Interim Financial Reports approved, that have thus reached end point.
- **Reports overdue:** Total of projects for which mandatory Interim Financial Reports are not submitted as per the project timeline, as of the date of the filters set above

*Example with the screenshot above (FOR NGOs, in the red square).*

- Total NGO interim reports required in the Pooled Fund (with respect to the filters applied) are 212.
- Of these 212 required reports, 212 are already submitted, and 208 are approved.

Of these 212 interim reports, 0 were or are overdue.

**4. Final Financial Reports\_**

Final Financial Reports					
NGO	Report due ⓘ	87	\$33.83M	100	
NGO	Report submitted ⓘ	87	\$33.83M	100	
NGO	Report approved ⓘ	80	\$28.31M	92	
NGO	Report overdue ⓘ				
UN	Report due ⓘ	7	\$8.29M	100	
UN	Report submitted ⓘ	6	\$8.10M	86	
UN	Report approved ⓘ	4	\$5.05M	57	
UN	Report overdue ⓘ	1	\$0.19M	14	

**Final Reports (for NGO and Red Cross/Crescent Societies):**

## CBPF GRANT MANAGEMENT SYSTEM (GMS)

- **Reports due:** Total of projects for which mandatory Final Financial reports due as per the project end date plus 2 months, as of the date of the filters set above.
- **Reports submitted:** Total of projects for which mandatory Final Financial reports are submitted, as of the date of the filters set above.
- **Reports approved:** Final Financial reports that have been approved, that have thus reached end point.
- **Report overdue:** Total of projects for which mandatory Final Financial Reports are not submitted as per the project end date plus 2 months, as of the filters set above.

### Final Financial Reports (for UN Agencies):

- **Reports due:** Total of projects for which mandatory Final Financial reports due as per the 31 May of the year after the project end date (MPTF Fund) or the 30 June of the year after the project end date (non-MPTF Fund).
- **Reports submitted:** Total of projects for which mandatory Final Financial reports are submitted as of the date of the filters set above.
- **Reports approved:** Final Financial reports due by 31 May of the year that have been approved, that have thus reached end point.
- **Report overdue:** Total of projects for which mandatory Final Financial Reports are not submitted as per the 31 May of the year after the project end date (MPTF Fund) or the 30 June of the year after the project end date (non MPTF Fund), as of the filters set above.

CBPF GRANT MANAGEMENT SYSTEM (GMS)

5. Progress Narrative Reports\_

OCHA Assurance Actions for CBPF Grants			Lebanon		
Process	OrgType	Details	Number Of Projects	Value Of Projects	Percentage
Progress Narrative Reports	NGO	Report due ⓘ	97	\$43.72M	100
	NGO	Report submitted ⓘ	96	\$43.72M	99
	NGO	Reports approved ⓘ	96	\$43.72M	99
	NGO	Report overdue ⓘ	1	\$0.36M	1
	UN	Report due ⓘ	4	\$1.21M	100
	UN	Report submitted ⓘ	4	\$1.21M	100
	UN	Reports approved ⓘ	4	\$1.21M	100
	UN	Report overdue ⓘ			
	Red Cross / Crescent	Report due ⓘ	1	\$0.15M	100
	Red Cross / Crescent	Report submitted ⓘ	1	\$0.15M	100

Field Descriptions:

- **Report due:** Total # of projects for which mandatory Progress Narrative Reports due as per the project timeline, as of the date set in the filters above.
- **Report submitted:** Total # of projects for which mandatory Progress Narrative Reports are submitted as per the project timeline, as of the date of the filters set above.
- **Reports approved:** Total # of Progress Narrative Reports approved, that have thus reached end point.
- **Reports overdue:** Total of projects for which mandatory Progress Narrative Reports are not submitted as per the project timeline, as of the date of the filters set above

6.Final Narrative Reports\_

CBPF GRANT MANAGEMENT SYSTEM (GMS)

OCHA Assurance Actions for CBPF Grants					
			Lebanon		
Process	OrgType	Details	Number Of Projects	Value Of Projects	Percentage
Final Narrative Reports	NGO	Report due ⓘ	87	\$33.83M	100
	NGO	Report submitted ⓘ	87	\$33.83M	100
	NGO	Reports approved ⓘ	83	\$29.97M	95
	NGO	Report overdue ⓘ			
	UN	Report due ⓘ	8	\$8.32M	100
	UN	Report submitted ⓘ	7	\$8.29M	88
	UN	Reports approved ⓘ	6	\$8.10M	75
	UN	Report overdue ⓘ	1	\$0.03M	13
	Red Cross / Crescent	Report due ⓘ	2	\$0.26M	100
	Red Cross / Crescent	Report submitted ⓘ	2	\$0.26M	100

**Final Reports:**

- **Reports due:** Total of projects for which mandatory Final Financial reports due as per the project end date plus 2 months, as of the date of the filters set above.
- **Reports submitted:** Total of projects for which mandatory Final Financial reports are submitted as of the date of the filters set above.
- **Reports approved:** Final Financial reports that have been approved, that have thus reached end point.
- **Report overdue:** Total of projects for which mandatory Final Financial Reports are not submitted as per the project end date plus 2 months, as of the filters set above



CBPF GRANT MANAGEMENT SYSTEM (GMS)

7. Monitoring

OCHA Assurance Actions for CBPF Grants						
			Lebanon			
Process	OrgType	Details	Number Of Projects	Value Of Projects	Percentage	
Monitoring  *first column represents the "total # monitoring visits" instead of "# of projects"	NGO	Total monitoring visits required in line with operational modalities ⓘ	77	\$32.75M	100	
	NGO	Monitoring requirement exempted ⓘ				
	NGO	Monitoring visits conducted on time ⓘ	88	\$23.51M	114	
	NGO	Monitoring visits conducted late ⓘ	8	\$2.29M	10	
	NGO	Monitoring visits NOT conducted ⓘ	16	\$8.12M	21	
	UN	Total monitoring visits required in line with operational modalities ⓘ	6	\$7.84M	100	
	UN	Monitoring requirement exempted ⓘ				
	UN	Monitoring visits conducted on time ⓘ	5	\$0.75M	83	
	UN	Monitoring visits conducted late ⓘ				
	UN	Monitoring visits NOT conducted ⓘ	3	\$7.09M	50	
	Red Cross / Crescent	Total monitoring visits required in line with operational modalities ⓘ				

Field Descriptions:

- **Total monitoring visits required in line with operational modalities:** Total monitoring visits required as per the Operational Modalities (OM) for Projects past the actual end date (few projects may require multiple monitoring visits).
- **Monitoring visits exempted:** Total monitoring visit requirements exempted (i.e. [justification for Non-requirement or cancellation of OM required monitoring has to be provided\(/content/fill-and-authorize-timelines-0?query#IV\)%20Add%20a%20waiver%20in%20the%20Timelines%20\(Fund%20Manager%20business%20role%20only\)\)\)](#))
- **Monitoring visits conducted on time:** Total monitoring visits conducted on time (i.e. within the project end date) as per the completion date of the visit. It may include additional monitoring visits to those mentioned in the operational modalities (few projects may require multiple monitoring visits).

## CBPF GRANT MANAGEMENT SYSTEM (GMS)

- **Monitoring visits conducted late:** Total number of monitoring visits which were conducted but after the due timeframe (i.e. as per the project end date). It may include additional monitoring visits to those mentioned in the operational modalities (few projects may require multiple monitoring visits).
- **Monitoring not conducted:** Total number of monitoring visits which were not conducted within the due timeframe of the project end date.

**Note:** The Due Date for the monitoring is considered as the project end date, and not the due date set in the project timelines. The monitoring end date is picked up from the monitoring report form.

### ***Example with the screenshot above (FOR NGOs).***

- Total NGO monitoring visits required by the OM in the Pooled Fund (with respect to the filters applied) are 77.
- For the combination of both required and additional monitoring visits, 0 were exempted, 88 were conducted on time, 8 were conducted late and 16 were not conducted.

*88 + 8 + 16 = 112 = number of total monitoring visits planned in the Timelines (both the required (77) and the additional)*

To learn more on how to distinguish between the required and additional monitoring instances, please read the very below :

When clicking on the red figures in the 'Monitoring visits conducted on time/late' the pop-up window will highlight in yellow the visits that were not required as per the OM (i.e. additional visits).

CBPF GRANT MANAGEMENT SYSTEM (GMS)

**Monitoring Report**

**Details of Monitoring: Monitoring visits conducted late for NGO** *Indicates visits in addition to Operational Modality.* **Count of Monitoring Required as per OM:65 | Total Monitoring Conducted Late:83** [Export Report](#)

Sr.No.	Fund Name	Project Code	Organization Type	Organization	Allocation Year	Allocation Type	Global Cluster	Budget	Project Status	Project Actual End Date	Monitoring Round	Monitoring Types	Monitoring Status	Monitoring Due Date
1.	Yemen	<a href="#">YEM-16/3420/1SA</a> <a href="#">2016/SHNFICCM/NGO/2850</a>	NGO	Human Access for Partnership and Development (HUMAN ACCESS)	2016	First Standard Allocation - April 2016	Emergency Shelter and NFI	1,119,858.79	Under Refund	16/03/2017	1	Third Party Monitoring	Completed	16/03/2017
2.	Yemen	<a href="#">YEM-16/3420/1SA</a> <a href="#">2016/SHNFICCM/NGO/2868</a>	NGO	The Humanitarian Forum Yemen (HFY)	2016	First Standard Allocation - April 2016	Emergency Shelter and NFI	919,944.00	Under Audit	13/10/2017	3	Field site monitoring	Completed	31/12/2017

Organization	Monitoring visits conducted late	Monitoring visits NOT conducted	Total monitoring visits required in line with operational modalities
NGO	83	21	104
UN	0	0	0

8. FINANCIAL SPOT CHECK\_

CBPF GRANT MANAGEMENT SYSTEM (GMS)

OCHA Assurance Actions for CBPF Grants					
			Lebanon		
Process	OrgType	Details	Number Of Projects	Value Of Projects	Percentage
Financial Spot Check <i>*first column represents the "total # spot check visits" instead of "# of projects"</i>	NGO	Total spot checks visits required in line with operational modalities ⓘ	76	\$32.14M	100
	NGO	Spot check requirement exempted ⓘ			
	NGO	Spot checks visits conducted on time ⓘ	65	\$26.19M	86
	NGO	Spot checks visits conducted late ⓘ	3	\$0.81M	4
	NGO	Spot check Visits NOT conducted ⓘ	11	\$5.38M	14
	UN	Total spot checks visits required in line with operational modalities ⓘ			
	UN	Spot check requirement exempted ⓘ			
	UN	Spot checks visits conducted on time ⓘ			
	UN	Spot checks visits conducted late ⓘ			

Field Descriptions:

- **Total spot checks visits required in line with operational modalities:** Total spot check visits required as per the Operational Modalities for Project past the actual end date (few projects may require multiple spot check visits)
- **Spot checks requirement exempted:** Total Spot check visit requirements exempted (i.e. [justification for Non-requirement of cancellation of OM required spot check has been provided](#))(/content/fill-and-authorize-timelines-0?query#IV)%20Add%20a%20waiver%20in%20the%20Timelines%20(Fund%20Manager%20business%20role%20only)).
- **Spot checks visits conducted on time:** Total spot check visits conducted on tim (i.e. within project actual end date) as per the completion date of the visit. It may include additional spot check visits as per the Operational Modalities (few projects may require multiple spot check visits).

CBPF GRANT MANAGEMENT SYSTEM (GMS)

- **Spot checks visits conducted late:** Total # of spot check visits which were conducted but after the due timeframe i.e. project end date. It may include additional spot check visits as per the Operational Modalities (few projects may require multiple spot check visits)
- **Spot checks visits not conducted:** Total # of Spot check visits which are NOT conducted within the due timeframe of project end date.

**Note:** Like the Monitoring process, when clicking on the red figures of the lines ‘conducted in time/late’, in the pop-up window, the additional spot check visits that were conducted but not required per the Operational Modality are highlighted in yellow.

**IV) How to extract the data as an Excel sheet?**

The data displayed to the user can be downloaded in an excel format using the [Export to Excel] button to present on the right-hand corner of the screen.

**OCHA Assurance Actions**

**Filters**

Pooled Funds: 1 selected

Partners: Select options

Project Status: 3 selected

Partner Project Risk Level: Select options

Project Processed: between 01/01/2020 31/12/2020

Generate Report as of: 09/04/2021

[Click to filter](#)

[Export Report](#)

Using this filter, you will see information for projects that have either Started, Implemented or completed Final Closure based on the date(s) selected

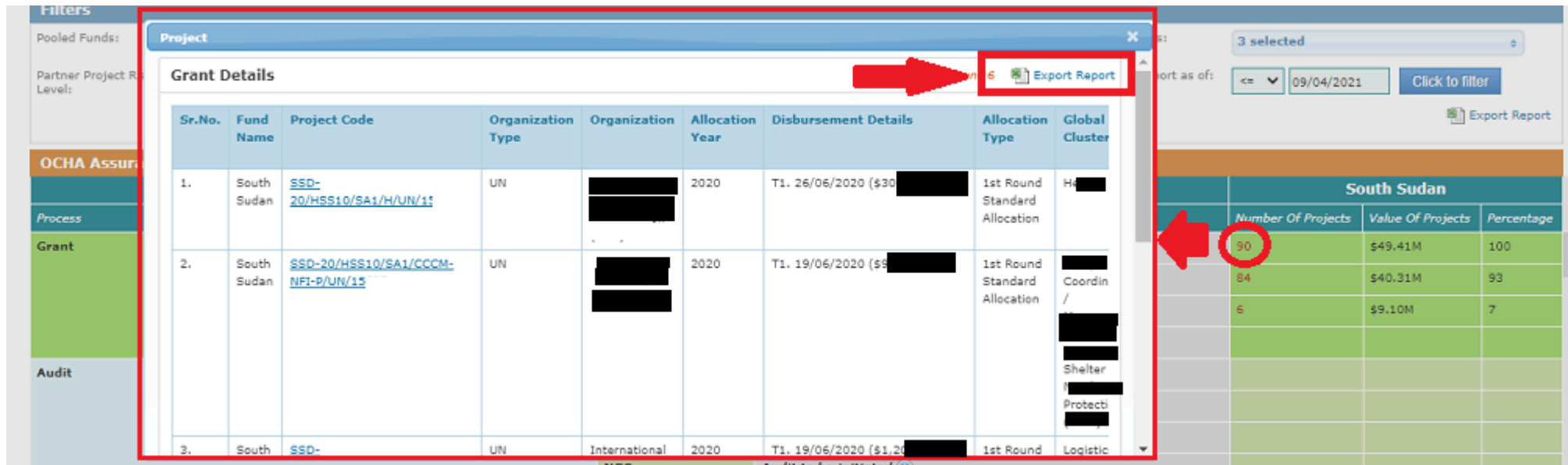
**OCHA Assurance Actions for CBPF Grants**

			South Sudan		
Process	OrgType	Details	Number Of Projects	Value Of Projects	Percentage
Grant		Total ⓘ	90	\$49.41M	100
		NGO ⓘ	84	\$40.31M	93
		UN ⓘ	6	\$9.10M	7
		Red Cross / Crescent ⓘ			

CBPF GRANT MANAGEMENT SYSTEM (GMS)

All pop-up windows which provides additional information can also be downloaded as Excel Sheets, by clicking on **[Excel Report]**.

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The screenshot displays the GMS interface. A 'Grant Details' pop-up window is open, showing a table of grant information. A red arrow points to the 'Export Report' button in the top right corner of the pop-up. To the right, a summary table for 'South Sudan' is visible, with a red circle around the value '90' in the 'Number Of Projects' column. A red arrow also points to this value.

South Sudan			
	Number Of Projects	Value Of Projects	Percentage
	90	\$49.41M	100
	84	\$40.31M	93
	6	\$9.10M	7