

AGENCY(/EN/CERF/A

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COUNTRY

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## Access the Project Revision

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- 1. Access the Project Revision: As Agency(#Access the Project Revision: Agency).**
- 2. Access the Submitted Project Revision: As Reviewers(#Access the Submitted Project Revision: Reviewers).**
- 3. Access Past Revisions: All Users(#Access Past Revisions: All Users).**

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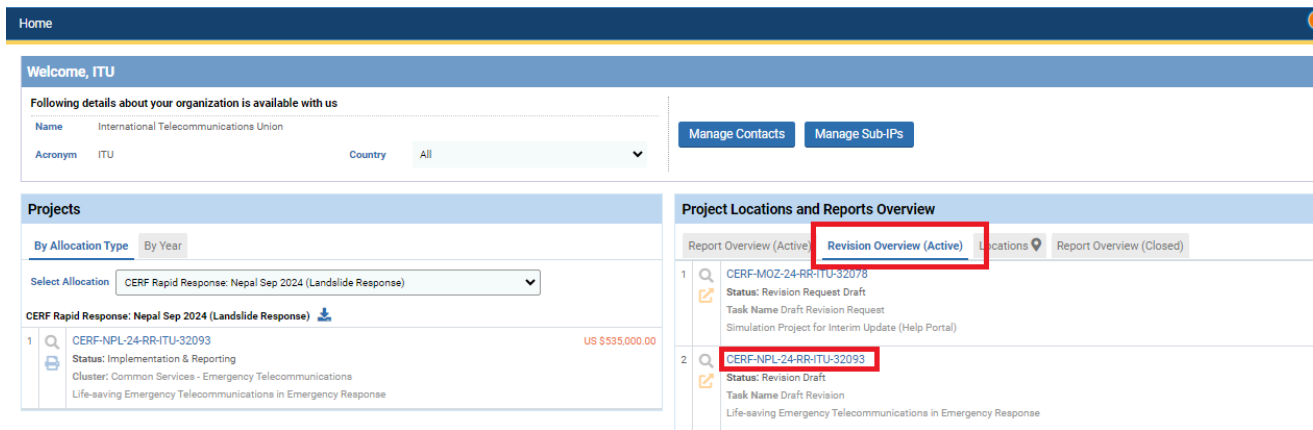
*Project Revisions* for any project can be accessed at any time, by eligible users via the *Admin* tab of the relevant *Project Proposal*.  
When a *Project Revision*-related task is slated for any user, they should additionally be able to find the *Project Revision* on their OneGMS homepage.

# CBPF GRANT MANAGEMENT SYSTEM (GMS)

## 1. Access the Project Revision: Agency

Once the Country Focal Point approves the *request* portion of the *Project Revision*, and configures the revision template, as with the *Project Revision Request*, Agency Focal Points can access revisions through the *Revision Overview* tab on the right side of their homepage, by clicking on the desired project code.

This allows Agency Focal Points to modify the relevant parts of their projects directly within the template.



The screenshot shows the OCHA GMS user interface for a user named ITU. The top navigation bar includes a 'Home' link and a help icon. Below the navigation bar, there is a 'Welcome, ITU' section with a dropdown menu for 'Country' set to 'All' and buttons for 'Manage Contacts' and 'Manage Sub-IPs'. The main content area is divided into two panels. The left panel, titled 'Projects', shows a list of projects with a search bar and a dropdown menu for 'Select Allocation' set to 'CERF Rapid Response: Nepal Sep 2024 (Landslide Response)'. The right panel, titled 'Project Locations and Reports Overview', has tabs for 'Report Overview (Active)', 'Revision Overview (Active)', 'Locations', and 'Report Overview (Closed)'. The 'Revision Overview (Active)' tab is highlighted with a red box. Below the tabs, there is a list of projects. The first project is 'CERF-MOZ-24-RR-ITU-32078' with status 'Revision Request Draft'. The second project is 'CERF-NPL-24-RR-ITU-32093' with status 'Revision Draft', and its ID is highlighted with a red box.



## 2. Access the Submitted Project Revision: Reviewers


After Agency submission of the *Project Revision* for review, relevant reviewers (Country Focal Points, CERF Finance, and CERF Secretariat), will find a new task on their OneGMS homepage, in the *Revision Task List*.

CBPF GRANT MANAGEMENT SYSTEM (GMS)

Revision Task List My Tasks Refresh Count: 1 Export

Show 5 entries Search:

Task Name	Country	Code	Revision Details	Status	Date Assigned	Assigned To
 Clear Project Revision (WL) for Approval  TSK-NPL-8420-268690	Nepal	CERF-NPL-24-RR-CEF-32096	Revision 1 Organization: UNICEF Revision Type: Revision	Under WL Clearance for Approval		

To review the *Project Revision*, the Country Focal Point, CERF Finance, or CERF Secretariat reviewers may click the blue redirect icon () beside to the task name, to open it.

**3. Access Past Revisions: All Users**

Any past revisions made to a project are recorded in the system, and may be accessed. These, as well as revisions that are currently in process, from the *Revision Request* stage onward, may be accessed and reviewed through the *Project Proposal* template of the desired project.

To view any revisions, click on the *Admin* tab of the *Project Proposal* template. The page features a section listing the *Revision History* of the project.

CBPF GRANT MANAGEMENT SYSTEM (GMS)

Home ?

**Project Admin**

Overview | Log Frame | Work Plan | People Targeted | Budget | Programming | Cash | Implementation | Subgrants | Locations | Documents | Tracking | **ADM**

Requesting Organisation: **UNICEF (United Nations Children's Fund)**

Allocation Window: **CERF Rapid Response: Nepal Sep 2024 (Landslide Response)**

Project Title: **Lifesaving Water, Sanitation and Hygiene effort to people affected by landslide and its aftermath (Simulation for training and reference purposes)**

Fund Project Code: **CERF-NPL-24-RR-CEF-32095**

Implementation Period: **18 Sep 2024 - 03 Jul 2025 (9 Months, 16 Days)**

Total Budget: **\$1,070,000.00**

Project Created By: (UNICEF) (@un.org) on 11 Sep 2024 01:26 PM | Last Updated By: Agency Focal Point in Country (UNICEF) (@un.org) on 18 Sep 2024 07:40 AM





This tab allows you to configure some of the parameters of the project. You may activate a project revision on behalf of the agency/partner, lock/unlock tabs during the review process before sending back to the partner for redraft, and write the project summary that will be published on the CERF website. [Need Help?](#)


**Project Revision Activation**

You may trigger a project revision. To do so, please click on [activate Project Revision] to fill in and submit your revision request. Please note, when a revision is triggered, reports are stalled until the revision is approved/rejected. [Help Portal](#)

Revision is already active

**Revision History**

Revision Type	Activated Date	Revision Status	Modifications
Revision Req 1 	18 Sep 2024	Revision Request Request Approved	
Revision Req 2 	03 Oct 2024	Revision Request Draft	

To open a revision, click on the blue redirect icon () next to the *Revision Request* number. A new browser tab will open to the *Revision Request* tabs of the *Project Revision* template. *Project Revision* pages may also be accessed via the respective tabs.