The user can view a regional google map along with fund information on the following: contributions, allocations, and balance of the country-based pooled funds associated with the region. The year tabs allow the users to see this same fund information organized by year.
When a user registered as Agency/Partner logs in, their home page shows:

1. **Create New Project Proposal** - Project proposals on the left side.

If an allocation is open, at the top the partner can create a proposal under that allocation (assuming the Implementing Partner has successfully completed the eligibility process)

- View Cluster Priorities
- View Cluster Sector Objectives
- Download Allocation Type Documents

Download Allocation Type documents: Displays the Allocation-type documents (i.e., allocation papers, timeline and related documents of the specific allocation). These documents (green icon) are displayed for any open allocation, allowing the IP to view documents that are defined as “visible to partners” in Allocation Type Document.
2. **Projects** - A Implementing Partner can view all the project proposals they have created and find them by sorting 'By Year' or 'By Allocation Type' (Standard or Reserve). Listed with each project proposal are 'Action Icons' that may vary in appear depending upon the stage that the project proposal is currently in.

Next the Implementing Partner will see the **Cluster** that the project proposal belongs to; the **Project Code** of the project proposal; the current '**Status**' of the project proposal (draft, submitted under review, rejected, approved, etc.); for each project proposal. Next the **Title** the project proposal was given; and its **Budget**.

3. **Active Instances** – Here an Implementing Partner can review the financial reports that have been activated. The reports on the Agency home page will be shown in **RED** only if they are past due date and in the initial draft stage. Within this section, the 'Action' that can be taken will appear

Next the Implementing Partner will see the **Project Code; Project Title; Report Name** (which is the financial report type and # of occurrence for that particular project); the **Due Date** of the financial report and the **current Status** the financial report is in.

**Please note:** There are **four types of reports:** 1. Interim Financial; 2. Progressive Narrative Report; 3. Final Financial Report; 4. Final Narrative Report.

4. **Show Monitoring** - Enables on to view all the monitoring activities associated with the partner. Access to IPs (view only - Note that partners will have access to add comments and to update the status of action point/s at the Interim and Final Narrative reporting-stages where action points from the monitoring tool will be automatically shown in the Interim and Final Narrative Report of the IP for updating actions and adding comment.)

5. **Closed Instances** - Shows all the closed instances of reporting and revisions.

6. **Revision** – This segment you have two subsections. 1. Revision Request and 2. Project Revision.
This is the Revision Request icon, whereas

This is the Project Revision icon.

For each of these subsections for project proposals that are under revision, their **Project Code, Project Title** and current Revision **Status** will be listed.

### Revision

**Revision Request**

<table>
<thead>
<tr>
<th>Action</th>
<th>CHF Code</th>
<th>Project Title</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>🔄</td>
<td>LEB-15/DDA-0000/Win/S/ING 0/0000</td>
<td>Essential winter support tovu...</td>
<td>Approve revision request</td>
</tr>
</tbody>
</table>

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<tr>
<td>🔄</td>
<td>LEB-15/DDA-0000/Win/S/ING 0/0000</td>
<td>Essential winter support to vu...</td>
<td>project revision overwritten</td>
</tr>
</tbody>
</table>

### Admin Actions:

- print project proposal
- print project proposal

Next, the **Primary Cluster** (shows the primary cluster group the project proposal belongs to)

**Project Code [Allocation]** (the system generated project code and call for proposal that the project proposal belongs to)

**Org** (the Implementing Partner's organisation name);

**Project Title** (the project proposal's title)