Tools for better allocation process

- Process Monitor

**Process Monitor**


**Purpose:** The Process Monitor Report helps to identify the average number of days between various stages of the project lifecycle.

**Usage:**

- To generate a Process Monitor Report, click on the Process Monitor sub menu under Reports menu.
- A user can monitor the progression of projects through the various project workflow statuses within a particular allocation.
For example:
Projects within a particular project status are timed on how long a project takes to complete that particular status. 

**For Allocation: Standard Allocation – 2016**
Project Instance: Submission of Proposal, Project Status: Project Draft

- The average number of days that 73 projects took to clear through this project status was less than 1 day.

Whereas, in the Project Instance: Strategic Review, Project Status: Under SR

- The average number of days that 66 projects took to clear through this project status was 3 days.